

August 8, 2023

MINUTES OF AUGUST 8th MEETING

Commissioners were all present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

- V110-130 Minutes of August 3, 2023:
1st-Rush 2nd-Crowe Roll call: Striker-yes, Crowe-yes, Rush-yes
V110-131 Resignation JFS M. Springer 9/29/23
1st-Crowe 2nd-Rush Roll call: Crowe-yes, Rush-yes, Striker-yes
V110-132 Payment of Ditch Maintenance Bills
1st-Rush 2nd-Crowe Roll call: Rush-yes, Striker-yes, Crowe-yes
V110-133 Additional Appropriation: Various Real Estate Taxes
1st-Crowe 2nd-Rush Roll call: Crowe-yes, Rush-yes, Striker-yes
V110-134 Release of Funds: Job & Family Services to Public Assistance
1st-Rush 2nd-Crowe Roll call: Rush-yes, Striker-yes, Crowe-yes
V110-135 Amend LEPC Appointments: add K. Shepherd & change discipline for J. Dick
1st-Crowe, final for 2023 2nd-Rush Roll call: Crowe-yes, Rush-yes, Striker-yes
Signed: JFS & Community Teaching Home, Inc. Agreement \$200,000, 7/18/23-
6/30/24
1st-Rush 2nd-Crowe Roll call: Striker-yes, Crowe-yes, Rush-yes

Village of Dunkirk: Mayor Terry Cramer, Solicitor Mark Schwemer, Todd Hackworth, Mike Bacon Auditor, Eric Davis and Ben Schrader of Wessler Engineering. Ben explained the project: the wind aerators in the waste water have never worked the other provided a little aeration and are costly to maintain and very little treatment. They designed a project for diffused air treatment for long term better treatment with addition flexibility. The ARPA funds were received from the state a couple of years ago. At the point of design with a permit from EPA. Prices have skyrocketed the original estimate. The shortfall is \$59,592.26. The project was at a standstill due a death in personnel (T. Evans) but with the Mayor's assistance it has moved forward. The EPA speaks the limits of affluent discharge and we want to be ahead of the curve. This has been a two-year project. Commissioner Crowe-any opportunity to go back to state for an increase with ARPA Grants. Ben-State Declined. All awarded. A new wave this fall. Dunkirk is trying to submit an application but unlikely unless additional work. Commissioner Crowe-when was the last time the Village did a sewer water increase? Mayor-this year. Mark-we have scheduled rate increases. Commissioner Striker-cost of living increase adequate? Mayor-yes. Commissioner Rush-how long have you had these numbers? Ben-August 3. Prior to that we didn't know the cost, other than the pre-design. Working with other vendors we got the final cost of the project. About a month ago we recognized a shortfall. We have refined those numbers to get to this figure. A bid project with no prevailing wage with ARPPA. Commissioner Crowe-biggest issue we have as a board, Dunkirk has already been given ARPA funds last year. Our position is that when someone comes in, we can talk and discuss. We have turned down others, do once. Wish we could have had one year ago. Commissioner Rush-timing. You got some ARPA \$81,000 originally. Our understanding originally when you came in the ARPA was gone. Mayor-is this the same thing (to the group who didn't know). Commissioner Striker-we helped on survey-have you proceeded with that in any way to improve? Todd-that will take years. We just wanted to get the ball rolling. Eric-done for storm water. Survey said this is the problem, that is a massive problem. Beyond this. That will eventually come up again. Todd-make sure Terry Evans get kudos for this not me. Commissioner Crowe-checked with EPA for low interest or forgivable loans for this? Ben-EPA recommends their loan program. That would be the town's last resort to go to the loan program. Eric-EPA is usually very good at helping out. I can call my contacts and say this is where we are and see what they say. Community is trying to do the right thing before EPA mandates. I can check into and do what is right by the Village. Commissioner Crowe-your best recourse. Project deserves funding thru ARPA-but we had guidelines set up and we have to follow. Commissioner Rush-we have had request we've had to say no to. Commissioner

Crowe-just as deserving. Todd-we are striving to help Lake Erie. Our goal is environmental clean-up. Eric-I'll make some phone calls. Commissioner Striker-you are doing your due diligence. Mayor-hoping to start right away. Todd-no surprise to anyone-all documented thru EPA. Could go down. Eric-EPA has been very supportive. Ben-timeline-we can't bid with a deficit; therefore, as soon as the town finds the \$60,000 shortfall, the project will be bid. After agreements are signed, equipment at 3 to 4 months leads time. Hope to bid end of September early October. Order equipment and start project. Operational by early Spring. Or is pushed out more.

Richard Lawson, **Maintenance Supervisor**, Miller Roofing is behind and hopes to get to the North Annex roof September 11. Called three tree service vendors to take the tree down at the Yost house as well as the group of trees. A tree needs trimmed at Museum. You have to watch them as they tend to just go and take care of the tree and do the work before giving an estimate. He has calls to vendors to stain and paint the Yost house. Otis Elevator was asked to either do the job or we will find someone else to put a cellular phone in the elevator. Commissioners want the job to proceed. Richard will inform Otis Elevator. Garmann Miller has been in reviewing the courtroom HVAC getting ready for the bid project. LEPC/EMA area needs a plan. Walls removed, plumbing, etc. Next meeting with Soil & Water should give a definitive plan on how to proceed. Once it is known what is happening at Simon Kenton Addition he will know how to proceed with doors, security, etc. The third guy starting tomorrow will be a help. Commissioner Striker-the Museum is having Yoder's do the log cabin roof repair.

Jamie Hunsicker, **Health Commissioner**. Discussion on the storage needs at the Health Department. Job & Family Services federal audit is in February and a finding will be due to Health Department items being in the JFS area due to sensitive information in JFS. Jamie-We have new staff and have items stored everywhere and no one seems to know what and where. We have a staff meeting next week to assign them to different areas to inventory. We have stuff everywhere. We will get rid of what we don't need and do an inventory. They will have done by the end of the year. She will follow up with the Commissioners on what was decided from the staff meeting and will speak with the JFS Director.

Roll call resulted as follows:

_____, YES/NO
President of the Board-Timothy L. Striker

_____, YES/NO
Roger E. Crowe

_____, YES/NO
Fred M. Rush

Attest _____
Clerk of the Board