

August 29, 2024

MINUTES OF August 29th MEETING

All Commissioners were present. Staff and Commissioner Candidate Joe Sherman recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V112-155	Minutes August 27, 2024:
1 st -Rush	2 nd -Striker Roll Call: Crowe-yes, Striker-yes, Rush-yes
V112-156	Additional Appropriation Hancock County 2 nd half real estate settlement
1 st -Striker	2 nd -Rush Roll Call: Rush-yes, Striker-yes, Crowe-yes
V112-157	Payment of Bills to Ditch Maintenance
1 st -Rush	2 nd -Striker Roll Call: Rush-yes, Striker-yes, Crowe-yes
V112-158	Bills
1 st -Striker	2 nd -Rush Roll Call: Striker-yes, Crowe-yes, Rush-yes
V112-159	Payment of Bills from Ditch Maintenance
1 st -Rush	2 nd -Striker Roll Call: Rush-yes, Striker-yes, Crowe-yes
Signed:	Standard Form of Agreement with Damschroder Roofing
1 st -Rush	2 nd -Striker Roll Call: Striker-yes, Crowe-yes, Rush-yes
	Amendment to Agreement for Various CDBG projects Ada
1 st -Striker	2 nd -Rush Roll Call: Rush-yes, Striker-yes, Crowe-yes

A **Department Head** meeting was held in Veteran's Hall. Commissioner Crowe led the discussion on the following:

1. The North Annex renovation is done; soil & water now housed there. Their open house turned out very nice and they are happy to have space for their meetings and offices. Using the rest of the building for department storage needs. Courthouse: new roof this fall, also new curbs & sidewalks on the east side. Amy Purcell wanted to make sure they would not be blocking the south entrance during early voting for any of the roof work. Commissioner Crowe said they planned to utilize the east side of the courthouse for any crane work that may be needed.
2. The 2025 health insurance rates will be increased. Don't know the exact percentage but expect it to be substantial. We have a zoom meeting tomorrow to find out rates. We will communicate with everyone asap after the meeting on Friday.
3. The county *America Rescue Funds* have been nearly all encumbered. Thanks to everyone for their projects & suggestions. We will still accept requests but cannot guarantee funding, especially for large requests.
4. 2025 county general budget worksheets will be available next week and are due September 27, 2024. Add no workers comp for 2025. Please keep increases to a minimum.
5. Auditor-new software is still a work in progress. Looks like it'll be 2025.
6. Inventory-keep up to date-if items are not listed, they do not qualify for any claim that may come up. Also be sure to delete items that have been disposed of. Make sure all the vehicles are correctly listed for your department.
7. Auditor- will get us information about open enrollment and the health fair.
8. **Amy long:** wellness updates and reminders. CEBCO is changing from health works to Anthem-it will be claims based with a specified \$ amount, \$5-60, to each thing you do. Most are things we do anyhow. Prescription refill, health assessment, immunizations, annual physical, preventative, etc. At the county level there will still be lunch and learns, walking challenges, etc. We will provide more information as we receive.
9. October 24 at 10:30 is the next records commission meeting. Please make sure you are disposing of old records and have your retention forms turned in before 10:30 on October 24.

V112-160

10. Parking during early voting: October 8th through November 3rd. Parking at a premium for voters. Please, please, please do not park around the courthouse during this time. Approx. 180 voters per day, many elderly or disabled need to park close. The city is going to post “voter parking only” signs on the south side but please be considerate on the other available sides of the building. **Judge Santo** asked that her parking spot for juvenile court not be removed. Commissioner Crowe said it would not be permanent but would be used for early voting. **Connie Lamb** stated that the multi-county jail spot needs to stay even during early voting for court safety.
11. Christmas party December 12, 2024, from 11-1:00 in Vets Hall.
12. Commissioner Crowe thanked each department for their help and understanding while we have been down one person in housekeeping. He especially thanked Housekeeping and Maintenance staff for stepping up, adjusting hours, and helping during this situation. Any other information anyone would like to share?
 - Sharon Huston** asked about Medicare and OPERS rates for next year budget. Commissioner Crowe said there would be no change.
 - Judge Santo** regarding records retention suggested we create a form for new employees to sign off on or amend the handbook and have employees sign off on a new email retention policy. Many new employees don’t understand that emails are a part of our record retention schedule. Nathan Saylor suggested that they may still be on the server. Commissioner Crowe asked Katey Henson to draft something for approval.
 - Kathy Kelley** stated a lot of people don’t understand the sunshine laws and public records policies. Maybe there is a follow-up after training of department heads for employees that need it. Record Retention information should be shared. Commissioner Crowe- all elected officials are required to take the Sunshine Law Training. If we can figure out a way to share the 3-hour training with other employees, we will.
 - Commissioner Striker wanted everyone to remember the state required fraud training.

All three Commissioners, Sharon Huston, and Katey Henson were scheduled for a teams meeting with Paul Lang from Rolf Law. Commissioner Rush moved to go into executive session at 10:58 per ORC 121.22 (G)(2) allowing Katey Henson and Sharon Huston to stay for the meeting. Commissioner Striker seconded the motion. Roll Call: Rush-yes, Tim-yes, Crowe-yes. Commissioner Crowe announced the end of executive session at 11:25. No action was taken.

Sharon Huston- I spoke with 3 of the local auctioneers. I would recommend that we use Dave Wedertz. He has said that it is too much for one person. His percentage is 15%. He can bring in whoever he wants, and they would be under him. I have locked in the dates with Dave Thursday, October 31. It will be open to the public, but its focus is healthcare items. Commissioner Crowe- any items that require license to purchase? Sharon- No, the pharmacy board told me to dispose of the over-the-counter medicine and we are doing that with the Sheriff’s office. Saturday, November 9th will be the big public auction. After that we will see what’s left and what we want to do. Commissioner Crowe- we need to make sure that Dave is aware of the county requirements for advertising.

Commissioner Rush moved to retain Dave Wedertz as the auctioneer for the Hardin Hills Health Center Auctions at a 15% commission and he is responsible for anyone that he may hire to assist him with the auctions. Commissioner Striker seconded the motion. Roll Call: Rush-yes, Crowe-yes, Striker-yes V112-159a

Commissioner Rush stated that he was a HHWP meeting, and they will contact Hardin Hills to look at the van that is left to see if it will fit their needs.

Roll call resulted as follows:

_____, YES/NO
President of the Board-Roger E. Crowe

_____, YES/NO
Fred M. Rush

_____, YES/NO
Timothy L. Striker

Attest _____
Clerk of the Board